

BaulkhamHillsSports

EVENT BOOKING DETAILS

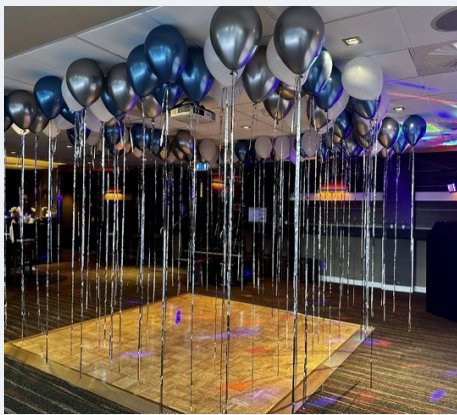


11 Renown Road, Baulkham Hills NSW 2153

Phone: (02) 9639 2100 | Email: baulkhamhillsevents@bankstownsports.com
bankstownsports.com/baulkhamhillssports | [f](#) [@](#) [@baulkhamhillssports](#)

Celebrate in Style at Baulkham Hills Sports

Located in the heart of Sydney's vibrant Hills District, Baulkham Hills Sports is the perfect destination for unforgettable events and celebrations.



Whether you're planning a corporate function, milestone birthday, engagement party, anniversary, baby shower, or special gathering, our versatile Events Centre provides the ideal setting to bring people together.

We believe every event should be as unique as the people celebrating it. Our dedicated Events Team is passionate about turning your vision into reality, guiding you through every step of the journey. From your initial consultation and event planning through to on-the-day coordination, we'll take care of the details so you can focus on enjoying your special occasion with family, friends, colleagues, and guests.

Room Hire & Event Information

Room Hire Fees

☐ **Monday to Thursday Meeting Room Hire:** \$450

☐ **Saturday & Sunday:** \$550 venue hire

Additional Charges

☐ **Security Guard:** A fee of \$250 applies to all Saturday night functions over 60 people.

☐ **Cakeage:** \$2 per person, including cake cutting service, plates and spoons.

Function Times

Saturday night functions must conclude by 12:00 am, with the bar closing at 11:30 pm.



CONTACT

Kristy Buttigieg
Events Coordinator

Phone: (02) 9639 2100
Email: baulkhamhillsevents@bankstownsports.com

Thank You for your enquiry and for considering Baulkham Hills Sports for your upcoming event.

To secure your booking, please complete and return the Booking Form to our Events Team via email at baulkhamhillsevents@bankstownsports.com.

Please note that all bookings will be considered tentative until:

- The completed booking form has been received
- The applicable room hire fee has been paid
- Written confirmation has been issued by the events office

NAME

TELEPHONE

EMAIL

EVENT DETAILS

EVENT DATE

NUMBER OF GUESTS (ADULTS | CHILDREN)

ROOM ACCESS TIME

GUEST ARRIVAL TIME

STARTING TIME OF EVENT | END TIME OF EVENT

TYPE OF EVENT (BIRTHDAY | CHRISTENING | WAKE | CHRISTMAS PARTY | ENGAGEMENT | OTHER)

BEVERAGE REQUIREMENTS (PLEASE CIRCLE) BAR TAB | CASH BAR | NO BAR REQUIRED

OTHER REQUIREMENTS

Event Packages

Saturday & Sunday events only

Room Capacities

- **Function Room:** 90 seated | 120 cocktail / standing
- **Meeting Room 1:** 40 guests
- **Meeting Room 2:** 30 guests

Venue Hire & Pricing

ROOM HIRE

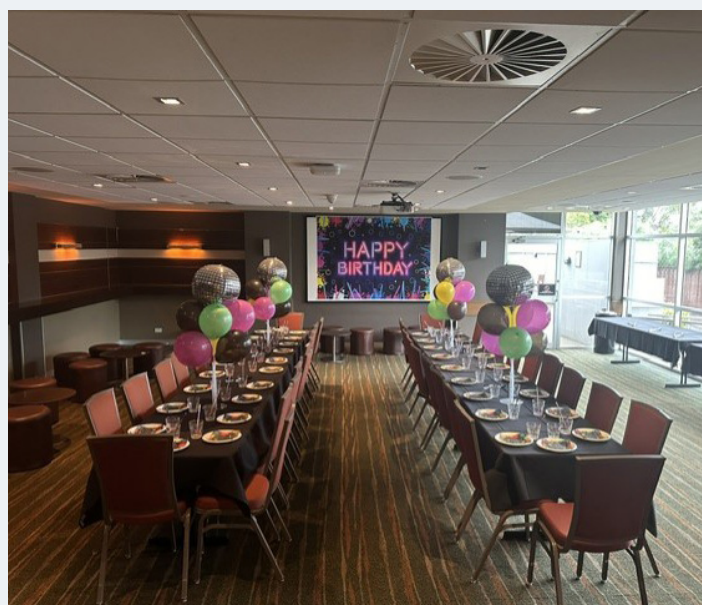
- **Venue Hire:** \$550
Includes tablecloths for all guest tables

ADDITIONAL SERVICES

- **Security:** \$250
- **Dance Floor Hire:** \$200

CATERING OPTIONS

- **Canapé Packages**
- **Set Menu Packages:** Available for groups during the day on Saturdays and Sundays only.



Allergies

Please advise our Events Team of any dietary requirements or allergies when finalising your menu selections.

Event Packages

Canapé & Cocktail Menu

MINIMUM 30 GUESTS

CANAPÉ SELECTIONS

- Mini chicken skewers with chilli aioli
- Spinach & feta triangles
- Crumbed calamari with aioli
- Party pies with tomato sauce
- Cocktail sausage rolls with tomato sauce
- House-made salt & pepper squid with aioli
- Mini lamb skewers with tzatziki
- Tomato & basil bruschetta

PACKAGE
OPTIONS

8 Selections
\$30 per person
10 Selections
\$35 per person

- Fish cocktails with tartare sauce
- Spring rolls with sweet chilli sauce
- Curried vegetable samosas with sweet chilli sauce
- Crumbed chicken breast goujons
- Crumbed tiger prawns
- Fried chicken wings with spicy BBQ sauce
- Mixed selection of sandwiches

Alternate Menu

CHOOSE 2 - MINIMUM 30 GUESTS

To be served alternate

ENTREE

- Crumbed calamari with side salad, lemon and tartare
- Grilled haloumi with sun-dried tomato and basil with side salad
- Caesar salad
- Pumpkin arancini with chilli aioli and parmesan

MAIN

Served with seasonal veg

- Grilled barramundi with tartare and lemon
- Roast chicken breast with mushroom sauce
- Slow cooked beef cheeks
- Roast pork with gravy and apple sauce

PACKAGE
OPTIONS

2-course menu:
\$55 per person
3-course menu:
\$65 per person

DESSERT

- Ferrero rocher slice
- Pistachio tiramisu slice
- Rocky road slice
- Vanilla slice
- Passion fruit & coconut slice (GF)

Children's Options

Children's meals can be pre-ordered from the club menu.

Kids Meal: \$10 per child

OR Nuggets & chips platters: \$10 per child

Add-On Menu

- Caesar salad | \$4 per person
- Steamed vegetables & potato | \$5 per person
- Roast pork with gravy | \$10 per person

Event Packages

Wake Package

Room Hire \$450

Tea and coffee station \$5 p/p

Platters (8 - 10 guests)

Hot food platter
\$160

Sandwich Platter
\$120 *(gluten free bread available at an additional cost)*

Fruit Platter
\$110

Cake Platter
\$80

Canapé packages

Available to suit a variety of preferences. Please refer to page 6 for details.

Meetings and Conference

Room Hire \$450

Tea and coffee station \$5 p/p

Platters (8 - 10 guests)

Hot food platter
\$160

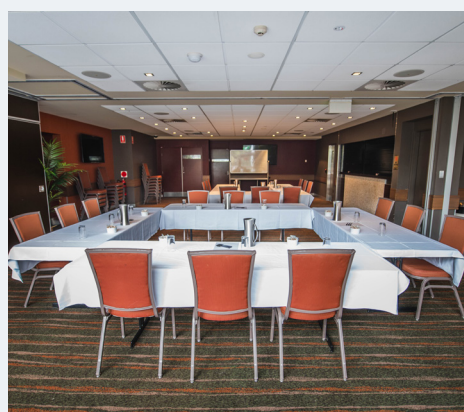
Sandwich Platter
\$120 *(gluten free bread available at an additional cost)*

Fruit Platter
\$110

Cake Platter
\$80

Canapé packages

Available to suit a variety of preferences. Please refer to page 6 for details.



Terms & Conditions

These terms and conditions must be read, understood and signed prior to making a booking.

SECURING YOUR BOOKING

1. By receiving this contract you have entered into an agreement with Baulkham Hills Sports Club for the above mentioned event & date.
2. Tentative dates are held for seven (7) working days only.
3. Baulkham Hills Sports Club must receive written confirmation of booking within seven (7) working days of original reservation. If confirmation is not received within this time, management reserves the right to release the space.
4. Cancellation – If cancellation should occur, the following conditions will apply:
 - Notice of more than twenty one (21) days-100% of your deposit will be refunded
 - Notice of twenty one (21) days or less – No refund of deposit.
 - Notice after payment for food has been made, refund will be at discretion of management

CATERING

1. Baulkham Hills Sports require all catering to be finalised with numbers and selections two (2) weeks prior to the event. Numbers may be increased but not decreased no later than (1) week prior to the event.
2. All events held have a minimum catering of 30 people.
3. The prices on our menus are set and may not be negotiated.
4. All function food to be consumed in the Events Centre. Under no circumstances is food to be taken off premises, excluding cake provided by the client.

BEVERAGE AND RESPONSIBLE SERVICE OF ALCOHOL

1. Responsible Service of Alcohol (RSA) - The club maintains strict guidelines for the Responsible Service of Alcohol. Under the Liquor Act 2008 the club reserves the right to close the bar at a function, refuse service to any guest deemed intoxicated or take the appropriate action to assist/remove any intoxicated guests from the premises. It is the policy of this establishment not to allow intoxication, underage drinking, violent and quarrelsome behaviour. Any guest deemed intoxicated will be asked to leave the premises and must not return to the venue for at least 24 hours.
2. Baulkham Hills Sports Club has a responsibility to its guests and management reserves the right to limit the number of beverages purchased/served per person and also has in place the following policies;
 - No Yard Glasses
 - No Shots or doubles
 - No minors will be served alcohol
 - Gifts of Alcohol will be kept at reception
 - No alcohol is to be consumed in the car park
 - Bar is open for a maximum of 5 hours
 - No beverages from the bar upstairs are to be permitted in the Events Centre
 - Functions including bar operation must have minimum catering requirements of accompanying food
12. Charges relating to organized entertainment, floral arrangements and decorations will be the responsibility of the client.
13. Liquor Licensing Laws and the Registered Club Act prohibit any individual bringing beverages onto the premises.

Terms & Conditions

CONDITIONS OF ENTRY

1. Club policy requires that any person holding a function at Baulkham Hills Sports Club must be a current financial member. If you are not a member of the Baulkham Hills Sports Club you are required to join prior to the date of your function. All guests attending the function are to be signed in by the member, the member is responsible for all guests and must remain on the premise with guests for the duration of the function.
1. Dress Code – All guests must conform to the Club's dress code. Baulkham Hills Sports Club reserves the right to refuse entry to any person not correctly attired.

SECURITY AND DAMAGES

1. Management must first be consulted before adhering anything to the walls, doors or ceilings within the Club.
2. Damage – The organiser is financially responsible for any damage sustained to the Club or any Club property during the function. A cleaning fee of \$250 will be charged if required.
3. Personal property - The Club takes all necessary care but accepts no responsibility for loss or damage to the property of the client.
4. Guests under the age of 18 years are not permitted in the main club area without a parent or legal guardian. The same rule applies when entering into the club and during the event in the function rooms.
5. It is the clubs policy that all Saturday Night functions must require a security guard at the clients expense. (Included in room hire cost)
6. Smoking of any kind is prohibited in the Events Centre including the use of a smoke or fog machine/s. The event holder is financially liable if the Fire brigade has to attend to the club due to a smoke machine being activated.

MANAGEMENT DISCRETION

1. Signage in public areas of the Club is not permitted without first applying in writing to the Manager of Baulkham Hills Sports Club.
2. Advertising – Written permission must be first obtained from the Baulkham Hills Sports Club before using either the name or the trademark of the Club.
3. Price Variation – Every endeavour is made to maintain prices as printed but these are subject to change at the discretion of the Management.
4. Management reserves the right to disallow guests to use club facilities whilst a function is in progress.
5. The Events Centre outdoor area is open until 11pm. Closure of this area will be at the manager's discretion the club reserves the right to close this area at any time.
6. All Events must cease at 12am. Under no circumstance will the Events Centre stay open after this time. Event guests maybe asked to leave the premises at 12am.
7. These terms and conditions are subject to change and can be changed without notice.
8. Please sign and date once you have read and understood the above conditions. I have read and accept the conditions above:

Name: _____ Membership Number: _____

Registered Club Act requires that any person holding a function within a registered club must be a member

Residential Address: (LINE) Date: (LINE)

Signature:

BaulkhamHillsSports

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